

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 714th REGULAR MEETING
Tuesday, August 16, 2016 6:00 p.m.
Sergeant Means Park, Cull House Conference Room**

President Carlton-Jordan called the meeting to order at 6:09 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present: Commissioner Bradford; Commissioner Alloway; President Carlton-Jordan.

Board Members Absent: Commissioner Martin; Commissioner McGuire-Smith.

Also Present: Denise Will, Executive Director; Eric Anderson, Attorney; Eric Darwell, Superintendent of Parks.

Additions or Corrections to Agenda: None

Open Forum: No one present from the public to address the board.

Approval of Minutes:

- a) Commissioner Bradford motioned to approve the corrected minutes of the 713th Regular Board meeting held on July 19, 2016. Seconded by Commissioner Alloway. All present in favor.

Financial Reports:

- a) **Approval of Claims List:** Commissioner Bradford, motioned to approve Claims list for July 2016, Total amount of \$78,914.58. Seconded by Commissioner Alloway. Roll call vote, all present in favor.
- b) **Financial report:** The Audit has not been prepared yet.

Old Business:

- a) Denise Will, Executive Director, presented the renovation of the barn update. We will open the bids this Thursday.
- b) Discussion ensued regarding the intersection of Western Ave. & Volmer Ave., and the villages request to install a "Low Viaduct" warning sign on Irons Oaks property.

New Business:

- a) Denise Will, Executive Director presented a memo regarding multiple incidents that occurred at Tolentine Splash Pad, and notifying the board that we are no longer having an attendant monitoring the park and have opened the park free of charge for the rest of the summer. Discussion ensued regarding the incidents and options moving forward to next year.
- b) The NRPA Conference will be held in St. Louis, Mo.
- c) The SSSRA had 12 participants from Olympia Fields. Friday will be the SSSRA golf outing fundraiser. Discussion ensued regarding SSSRA.
- d) Other: Commissioner Bradford questioned why the summer day camp for the kids ended early. Director Will stated that all of the counselors went back to school and there were only 5 kids registered for the last week of camp. Discussion ensued.

Correspondence:

- a) The Village of Olympia Fields beautification committee sent a letter of appreciation for the landscaping work done on Volmer and Western avenues. Discussion ensued.

Motion to Continue Meeting: At 6:51pm Commissioner Bradford motioned to continue the meeting to Tuesday August 30, 2016 at 6:00 P.M, so that the board can consider barn renovation bids. Seconded by Commissioner Aloway. All in favor.

**Tuesday, August 30, 2016 6:00 p.m.
Sergeant Means Park, Cull House Conference Room**

President Carlton-Jordan called the meeting to order at 6:06 P.M.

Roll Call:

Board Members Present: Commissioner Aloway; Commissioner Bradford; Commissioner Martin; President Carlton-Jordan.

Board Members Absent: Commissioner McGuire-Smith.

Also Present: Denise Will, Executive Director; Eric Darwell, Superintendent of Parks; Steve Mihelich, Williams Architects; Phil Blum, Tyrone Beecher and Brian Jarigese, from Tower Contracting, LLC.

Old Business:

- a. Awarding the Bids for Barn Renovation Project: Denise Will, Executive Director presented the bid opening results for the barn renovation project to the board. Although the bids came in slightly over budget we are confident that we could manage it financially. Steve Mihelich, Williams Architects, went through the details of the bid and the seven alternates to the bid respectively. Discussion ensued. Commissioner Bradford motioned to award the Barn Renovation Project including alternates 1 (aluminum shades at the multipurpose room), 3 (new lights and circuits in the multipurpose room) and 4 (site parking lot lights) to Tower Contracting, LLC, for the amount of \$1,476,000.⁰⁰. Seconded by Commissioner Martin. Roll call vote, all present in favor.
Commissioner Aloway motioned to award the bid for the food service equipment to Douglas Equipment for \$45,087.⁰⁰. Seconded by Commissioner Bradford. Roll call vote, all present in favor.
- b. Ground Breaking Ceremony-date: Will be on Saturday, October 22nd at 1:00 P.M.

Next meeting: Tuesday, September 20, 2016 at 6:00 P.M. in the Cull House Conference Room.

Adjournment: Commissioner Bradford motioned to adjourn the meeting. Seconded by Commissioner Martin. All in favor. Meeting adjourned at 7:14 P.M.

Respectfully submitted,

Eric J. Darwell, Recording Secretary