

**OLYMPIA FIELDS PARK DISTRICT  
MINUTES OF THE 709<sup>th</sup> REGULAR MEETING  
Monday, March 21, 2016 6:00 p.m.  
Sergeant Means Park, Cull House Conference Room**

**President Carlton-Jordan called the meeting to order at 6:07 P.M.**

**Pledge of Allegiance/Roll Call:**

**Board Members Present:** President Carlton-Jordan; Commissioner McGuire-Smith; Commissioner Martin; Commissioner Aloway. Commissioner Bradford arrived at 6:19 P.M.

**Board Members Absent:** None

**Also Present:** Denise Will, Executive Director; Eric Anderson, Attorney; Eric Darwell, Superintendent of Parks; Mallory Dodds, Office Manager.

**Commissioners Comments:** President Carlton-Jordan welcomed Commissioner Aloway back from his brief trip. Executive Director Will stated that a thank you letter will be sent to Senator Hastings for sponsoring the senate bill 22772 which extends the bid limit from \$20,000 to \$25,000.

**Additions or Corrections to Agenda:** Item VII. c. Approval of the athletic Field Usage Policy will be tabled until next month.

**Open Forum:** No one present to address the board.

**Approval of Minutes:** Commissioner McGuire-Smith motioned to approve the minutes of the 708<sup>th</sup> Regular Board meeting held on February 16, 2016. Seconded by Commissioner Martin. All present in favor.

**Financial Reports:**

**Approval of Claims List:** Commissioner, Aloway motioned to approve Claims list for February 2016, Total amount of \$30,733.92. Seconded by Commissioner McGuire-Smith. Roll call vote, all present in favor.

**Old Business:**

- a) Denise Will, Executive Director presented the schedule, budget and preliminary rendering of the barn renovation. Discussion ensued. Commissioner Bradford suggested that we host a social informally presenting the renovation plan and invite the village officials to get some input due to the unique nature of the project.
- b) Eric Anderson, Attorney, explained that Old Plank Trail Community Bank is not going to finance the barn renovations, and that we will seek interest from other banks and/or contact Speer Financial regarding placement of the bonds or debt certificates. Discussion ensued.

**New Business:**

- a) Denise Will, Executive Director presented the proposal from WT Civil Engineering to complete the civil engineering and survey for the barn renovation. Discussion ensued. Commissioner Bradford motioned to accept the proposal from WT Engineering for civil engineering and surveying Sergeant Means Park for the Barn renovation in the amount of \$21,075.00. Seconded by Commissioner Aloway. Roll call vote, all present in favor.
- b) Denise Will, Executive Director and Mallory Dodds, Office Manager presented the new rental fees proposal to the board. Discussion Ensued. Commissioner Bradford motioned

that the board accept the new rental rates effective May 1, 2017. Seconded by Commissioner Aloway. All present in favor.

- c) Denise Will, Executive Director presented the new program rates as proposed by Amanda Hamill, Recreation Supervisor. Discussion ensued. Questions were raised regarding the method of pricing the programs. Commissioner Aloway motioned to accept the program fee increase up to the proposed amount and further authorize the Executive Director to settle on the final amount. The New fees will be effective starting June 1, 2016. Seconded by Commissioner Martin. All present in favor.
- d) Denise Will, Executive Director reported that she and Mallory Dodds met with Don Ransford, Dr. Don Parker Athletic Director for Rich High School 227 and a tennis instructor acquainted with Mr. Ransford in an informal meeting regarding resurfacing the High Schools' tennis courts. It is presumed that they wanted the park district to help in the project. During the discussion Dr. Parker stated that he would compile a list of students that can be interviewed and participate in the park board meetings. Dr. Parker further stated that the High School would pay to have their track team run in the Sock Hop Hustle. The High School may also submit a short film from the fine arts program for our film festival. Discussion ensued.
- e) Denise Will reported that Mallory and herself had attended the Olympia Fields East HOA in March and informed them of the 60<sup>th</sup> anniversary and the upcoming race.
- f) "The Ducks" football league presented a recognition plaque to the park district for allowing them to practice at Bicentennial Park.
- g) Denise Will, Executive Director notified the board that we are now hiring for all summer positions and Mallory is hiring permanent part time for the office.
- h) President Carlton-Jordan questioned if we had any basketball programs or leagues. Discussion ensued.
- i) Denise Will, Executive Director notified the board that we are now looking to rent a warehouse to house our in house maintenance. Discussion ensued.
- j) Denise Will, Executive Director asked the board if they would be in favor of moving the board meetings to Tuesday. Discussion ensued.

**Correspondence:** Letter from the village about the "Be Our Guest" Breakfast was presented. Commissioner Martin plans on attending.

**Staff Reports:** Eric Darwell, Superintendent of Parks presented the bids opened for the mowing season 2016 and recommended Beary Landscaping. Discussion ensued. Commissioner McGuire-Smith motioned to award the bid for mowing during the 2016 season to Beary Landscaping. Commissioner Martin seconded the motion. All present in favor.

**Adjournment:** President Carlton-Jordan adjourned the meeting at 8:09 P.M.

**Next Board Meeting:** Monday, April 18, 2016 at 6:00 pm.

Respectfully submitted,

Eric J. Darwell, Recording Secretary