

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 722nd REGULAR MEETING
Sergeant Means Park, Barn Small Activity Room
Tuesday, May 16, 2017 6:00 p.m.**

Vice-President McGuire-Smith called the meeting to order at 6:22 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present: Commissioner Martin; Commissioner McGuire-Smith; Commissioner Aloway; Commissioner Bradford; President Carlton-Jordan.

Board Members Absent: None.

Also Present: Denise Will, Executive Director; Eric Anderson, Attorney; Beverly Meekins, Treasurer; Cheryl Vargo, Director of Irons Oaks; Eric Darwell, Superintendent of Parks; Jesus Vargas, Manager of Special Events and Youth Programs.

Additions or Corrections to Agenda: President Carlton-Jordan added under New Business a discussion regarding the barn.

Denise Will, Executive Director introduced the new manager of special events and youth programs, Jesus Vargas to the board.

Open Forum: Carolyn Harrison addressed the board regarding her dissatisfaction of the lawn service at Bicentennial Park. Discussion ensued.

Approval of Minutes: Commissioner Bradford motioned that the minutes of the regular meetings held on February 21, 2017 and March 21, 2017 be accepted as presented. Seconded by Commissioner Aloway. All in favor.

Financial Reports: Commissioner Bradford Motioned to pay the following Claims Lists

Approval of Claims List A: December, 2016 in the amount of \$27,038.35

Approval of Claims List B: February, 2017 in the amount of \$12,715.30

Approval of Claims List C: March, 2017 in the amount of \$39,858.38

Approval of Claims List D: April, 2017 in the amount of \$40,472.99

Approval of Claims List E: February, Barn Renovations in the amount of \$15,620.50

Approval of Claims List F: March, Barn Renovations in the amount of \$10,919.67

Approval of Claims List G: April, Barn Renovations in the amount of \$75,164.17

Approval of Payout #6: Tower Contracting LLC in the amount of \$274,919.00

Approval of Payout #7: Tower Contracting LLC in the amount of \$202,533.00

Approval of Payout #8: Tower Contracting LLC in the amount of \$347,758.00

Seconded by Commissioner Martin. Roll call vote, all present in favor.

Beverly Meekins, Treasurer presented the budget highlights to the board. Discussion ensued.

Commissioner Bradford motioned to approve the tentative budget for the 2017-2018 fiscal year and keep it available for public inspection for 30 days, and publish notice of public hearing on budget. Seconded by Commissioner McGuire-Smith. Roll call vote. All present in favor.

Old Business: None noted.

New Business:

- a) Eric Anderson, Attorney swore in Commissioners Bradford, Martin, Aloway, and McGuire Smith into office.
- b) Commissioner Bradford motioned to nominate Commissioner Carlton-Jordan for the position of President and Commissioner McGuire-Smith for the position of Vice President. Seconded by Commissioner Martin. Both accepted the nominations and no other nominations were made. Commissioner Bradford motioned to elect Commissioner Carlton-Jordan as President and Commissioner McGuire-Smith as Vice President. Seconded by Commissioner Aloway. All present in favor.
- c) Commissioner Bradford motioned to appointed Beverly Meekins as Treasurer and Denise Will as Secretary. Seconded by Commissioner Aloway. All present in favor.
- d) Commissioner Aloway motioned to approve the meeting dates for the 2017-2018 FY. Seconded by Commissioner Bradford. All present in favor.
- e) The board of commissioners authorized the destruction and disposal of old out dated computer equipment comprised of one PC, one laptop and one server.
- f) President Carlton-Jordan acknowledged and thanked the staff for all of the hard work and seeing the barn renovation project through. Discussion ensued regarding the barn renovation, and naming of the new venue. President Carlton-Jordan led the discussion and motioned to dedicate the building in honor of Timothy "Tim" Bradford for over 30 years of selfless service to the park district and the community. Roll call vote. All were in favor.

Correspondence: None.

Staff Reports:

Information only as presented.

Commissioner Aloway motioned to go into Executive Session at 7:35 P.M. to discuss land acquisition. Seconded by Commissioner Bradford. All in favor.

The Board of Commissioners reconvened from executive session to the regular meeting at 7:58 P.M.

Adjournment: Vice President McGuire-Smith adjourned the meeting at 8:00 P.M.

Next Board Meeting: Tuesday, April 18, 2017 at 6:00 pm. At the Cull House Conference room.

Respectfully submitted,

Eric J. Darwell, Recording Secretary