

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 726th REGULAR MEETING
Sergeant Means Park, Barn Small Activity Room
Tuesday, October 17, 2017 6:00 p.m.**

Vice-President McGuire-Smith called the meeting to order at 6:10 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present: Commissioner Aloway; Commissioner Martin; Vice-President McGuire-Smith.; President Carlton-Jordan.

Board Members Absent: Commissioner Bradford.

Also, Present: Denise Will, Executive Director; Eric Anderson, Attorney; Jesus Vargas, Manager of Special Events & Youth Programs; Eric Darwell, Superintendent of Parks.

Public Hearing: Intent to Issue Approximately \$275,000 General Liability Tax Park Bonds. No One from the public was present, Eric Anderson explained to the Board the process and reason for the Bonds. Discussion ensued.

Commissioner Comments: None.

Additions or Corrections to Agenda: Additional Item under the Maintenance report; Cull House Furnace replacement, and Removal of item IX. A. Resolution calling for the public Hearing on the General Obligation limited tax bonds.

Open Forum: No one present to address the board.

Approval of Minutes: Commissioner Martin motioned that the minutes of the 725th regular meeting held on August 15, 2017 be accepted as corrected. Seconded by Commissioner Aloway. All present in favor.

Financial Reports:

- a. Commissioner Aloway Motioned to pay the Claims List for August in the amount of \$41,827.16. Seconded by President Carlton-Jordan. Roll Call vote. All present in favor.
- b. Commissioner Martin Motioned to pay the Claims List for September in the amount of \$44,327.56. Seconded by Commissioner Aloway. Roll Call vote. All present in favor.
- c. Commissioner Aloway Motioned to pay the Capitol List for August in the amount of \$9,274.09. Seconded by Commissioner Martin. Roll Call vote. All present in favor.

Discussion ensued regarding electronic payments Vs. paper check payments. Discussion then led to the cash handling procedures for the front desk, and enhancing the security and safety of the reception personnel. Discussion also ensued about the joint agreement with the Homewood Flossmoor Park District and funding allocation of the Irons Oaks Facility.

- d. The financial report was presented, the audit results are still pending.

Old Business: None

New Business: Approval of conference expenses: Denise will, Executive Director explained that the new requirement by the state of Illinois is that all conference expenses are approved by the board before being paid out. Commissioner Martin Motioned to approve the national conference expenses. Seconded by Commissioner Aloway. All present in favor.

Denise Will, Executive Director notified the Board that Frankfort Square Park District has officially withdrawn from SSSRA. Discussion ensued.

The Soaring to New Heights Conference will be held on January 18th to the 20th of 2018. Discussion ensued regarding the delegate for the conference. Commissioner Aloway will not be able to attend. Commissioner Martin will be the designated Delegate and Denise Will, will be the alternate.

Correspondence: None.

Staff Reports:

- a. Director's Report: Information only as presented. Discussion ensued regarding lodging, the general consensus was to stay at the Blackstone Hotel
- b. Recreation Report: Jesus Vargas, Manager of Special Events & Youth Programs, Presented highlights of the past months program attendance and a recap of the Fall Festival, Garage Sale and Electronic recycling special events. Adult programming is also doing well.
- c. Park's Report: Eric Darwell, Superintendent of parks reported that the Cull House furnace needed to be replaced.

Adjournment: Commissioner Martin motioned to adjourn, Seconded by Commissioner Aloway. All present in favor. Vice-President McGuire-Smith adjourned the meeting at 6:29 P.M.

Next Board Meeting: Tuesday, November 21, 2017 at 6:00 pm. At the Cull House Conference room.

Respectfully submitted,

Eric J. Darwell, Recording Secretary