

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 727th REGULAR MEETING
Sergeant Means Park, Barn Small Activity Room
Tuesday, November 21, 2017 6:00 p.m.**

Additions or Corrections to Agenda: In absence of the President and the Vice-President, Commissioner Aloway motioned for Commissioner Martin to be President Pro Tempore. Seconded by Commissioner Bradford. All Present were In favor, Motioned passed.

President Pro Tempore Martin called the meeting to order at 6:15 p.m.

Pledge of Allegiance/Roll Call:

Board Members Present: Commissioner Aloway; Commissioner Martin. Commissioner Bradford via conference call due to illness.

Board Members Absent: Vice-President McGuire-Smith.; President Carlton-Jordan.

Also, Present: Denise Will, Executive Director; Eric Anderson, Attorney; Jesus Vargas, Manager of Special Events & Youth Programs; Eric Darwell, Superintendent of Parks.

Eric Anderson, Attorney stated that Commissioner Bradford was Ill and asked the board members present to allow him to participate remotely. Commissioner Aloway motioned to allow Commissioner Bradford actively to participate in the board meeting remotely due to his illness prohibiting him to attend in person. Motion was seconded by Commissioner Martin. All present were in favor. Motion passed.

Approval of Minutes: Commissioner Aloway motioned that the minutes of the 726th regular meeting held on October 17, 2017 be accepted as presented. Seconded by Commissioner Martin. All present were in favor. Motion passed.

Financial Reports:

- a. Commissioner Aloway Motioned to pay the Claims List for October in the amount of \$49,767.34. Seconded by Commissioner Martin. Roll Call vote. All present in favor, motion passed.
- b. Eric Anderson, Attorney presented the Proposed 2017 Tax Levy Figures to the Board. Commissioner Bradford Motioned to approve Bond Ordinance 2017-05 General Obligation Limited Tax Bonds in the amount of no more than \$271,505. Seconded by Commissioner Aloway. Roll Call Vote. All present in favor, motion passed.
- c. Discussion regarding the Soaring to New Heights Conference expenses took place. Commissioner Aloway motioned to approve the Soaring to New Heights Conference expenses. Seconded by Commissioner Martin. Roll Call Vote. All Present in favor, motioned passed.

Commissioner Bradford left the meeting.

The Soaring to New Heights Conference will be held on January 18th to the 20th of 2018. Discussion ensued regarding the delegate for the conference. Commissioner Aloway will not be able to attend. Commissioner Martin will be the designated Delegate and Denise Will, will be the alternate.

Correspondence: None.

Staff Reports:

- a. Director's Report: Information only as presented.

- b. Recreation Report: Jesus Vargas, Manager of Special Events & Youth Programs, Information only as presented.
- c. Park's Report: Eric Darwell, Superintendent of Parks reported;
 - a. We received our PDRMA reaccreditation, although our final scores and action items were still pending.
 - b. The modifications to the fabric sides and heating plans for the Polygon Shelter are almost complete. The next event to utilize the shelter during the winter months will be December 9th. Plans will be completed by then.
 - c. The furnace in the Cull House was replaced and came in under \$200 under the original quote.
 - d. Commissioner Alloway inquired about the Park District Equipment being left out unsheltered. Discussion ensued regarding this and the comprehensive plan that is under way.
 - e. New cash handling procedures have been implemented for the reception area. The front desk will only have \$20 in change, all cash reservations must be paid using exact change, and each shift will place all cash collected during the shift into a drop safe in which they will not be able to open. Discussion ensued.

Commissioner Alloway inquires about the Frankfort Township Park District withdrawing from the South Suburban Special Recreation Association. Discussion Ensued.

Next Board Meeting: Denise Will, Executive Director notified the board that the December board meeting must take place in order to pass the Bond issue and a discussion took place as to whether the regular board meeting should be moved up to December 12th instead of December 19th. At the Cull House Conference room. The board asked Director Will to poll the other commissioners to see if the 12th would be better. Director Will said that she would and if they did not hear back from her soon the regular board meeting will go on as scheduled. This will be on Tuesday, December 19, 2017 at 6:00 p.m. in the small meeting room in the Bradford Barn.

Adjournment: Commissioner Martin adjourned the meeting at 6:46 p.m

Respectfully submitted,

Eric J. Darwell, Recording Secretary