

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 728th REGULAR MEETING
Sergeant Means Park, Barn Small Activity Room
Tuesday, December 19, 2017 6:00 p.m.**

President Carlton-Jordan called the meeting to order at 6:07 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present: Commissioner Martin; Vice-President McGuire-Smith; President Carlton-Jordan. Also, Commissioner Aloway via phone.

Also, Present: Denise Will, Executive Director; Eric Anderson, Attorney; Beverly Meekins, Treasurer; Jesus Vargas, Manager of Special Events & Youth Programs; Eric Darwell, Superintendent of Parks.

Public Hearing: President Carlton-Jordan opened the public hearing for the 2017 Aggregate Levy providing for the annual levy of taxes for general corporate purposes and providing recreational programs as per article 5 of the general park district code and for the payment of the share of the Illinois Municipal Retirement Fund; Social Security Fund; Special Recreation Fund; Museum Fund; and Audit Fund, for the year 2017.

No one was present to address the board.

President Carlton-Jordan closed the public hearing at 6:13 P.M.

Commissioner Comments: Commissioner Martin started by presenting to the board president a photo of Tim Bradford and his wife with the request that she (*President Carlton-Jordan*) present the framed photo to the widow Bradford. Each commissioner then offered their own accolades for Tim Bradford followed by Eric Anderson, Attorney and Denise Will, Executive Director.

Additions or Corrections to Agenda: Denise Will, Executive Director added the final payment to Tower Contracting to the Financial Reports.

Open Forum: No one present to address the board.

Approval of Minutes: Commissioner Martin motioned that the minutes of the 727th regular meeting held on November 21, 2017 be accepted as presented. Seconded by Commissioner McGuire-Smith. All present were in favor. Motion passed.

Financial Reports:

- a. Commissioner Martin Motioned to pay the Claims List for November in the amount of \$50,845.95, the Capital Improvements List for November in the amount of \$10,506.86 and the Final Payout to Tower Contractors in the amount of \$3,500.00. Seconded by Commissioner McGuire-Smith. Roll Call vote. All present in favor, motion passed.
- b. Beverly Meekins, Treasurer presented the preview of the 2017-2018 budget to the board. Discussion ensued.
- c. Beverly Meekins, Treasurer presented the audit results to the board. Discussion ensued.

Old Business:

- a. **Ratification of Ordinance 2017-05 General Obligation Limited Tax Bonds.**
Commissioner Martin motioned to approve and ratify Ordinance 2017-05 General Obligation Limited Tax Bonds in the amount of no more than \$271,505. Seconded by Commissioner McGuire-Smith. Roll Call Vote. All present in favor.

- b. Commissioner Martin Motioned to approve the conference expenses presented last month excluding the expenses allocated for Commissioners Bradford and Carlton-Jordan. Seconded by Commissioner McGuire-Smith. Roll Call Vote. All present in favor.

New Business:

- a. **Resolution 2017-03 Honoring Public Service of Timothy Bradford.** President Carlton-Jordan read and motioned to pass Resolution 2017-03 Honoring Public Service of Timothy Bradford. Seconded by Commissioner McGuire-Smith. Roll Call Vote. All Present in Favor.
- b. **Ordinance 2017-06 Aggregate Tax Levy for 2017.** Commissioner Martin Motioned to approve Ordinance 2017-06 Aggregate Tax Levy for 2017 in the amount of \$753,962.00. Seconded by Commissioner McGuire-Smith. Roll Call Vote. All Present in Favor.
- c. **Discussion of filling vacant board position.** The board and executive director discussed the method and procedures to be used in filling the vacant board position.
- d. **Discussion regarding the next regular board meeting date.** Commissioner McGuire-Smith motioned to cancel the January board meeting due to the lack of board members able to attend and a quorum not being able to be present. Seconded by Commissioner Martin. All present in favor.

Correspondence:

- a. SSSRA; School district 162's letter stating that they are not interested in utilizing SSSRA's program was presented. Discussion ensued.
- b. PDRMA; Letter presented congratulating the park district on their reaccreditation, a cash reward of \$1500 to the district and Incentive wear will be awarded to each commissioner and full-time staff member.

Staff Reports:

- a. Director's Report: Information only as presented.
- b. Recreation Report: Jesus Vargas, Manager of Special Events & Youth Programs, Information only as presented.

Next Board Meeting:

Tuesday, February 20, 2018 at 6:00 p.m. in the small meeting room in the Bradford Barn.

Adjournment: President Carlton-Jordan adjourned the meeting at 7:11 P.M.

Respectfully submitted,

Eric J. Darwell, Recording Secretary