

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 731st REGULAR MEETING
Sergeant Means Park, Barn Small Activity Room
Tuesday, April 17, 2018 6:00 p.m.**

President Carlton-Jordan called the meeting to order at 6:07 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present: President Carlton-Jordan; Commissioner McGuire-Smith; Commissioner Martin and Commissioner Alloway.

Also, Present: Denise Will, Executive Director; Eric Darwell, Superintendent of Parks.

Executive Session: Commissioner Alloway motioned to enter Executive Session for the purpose of interviewing candidates to fill a vacant commissioners seat. Seconded by Commissioner Martin. All present in favor.

Reconvene to the regular board meeting: The board returned to the regular meeting at 6:28 P.M.

Commissioner Comments: None.

Additions or Corrections to Agenda: None.

Open Forum: Village Trustee Cassandra Metz notified the Board of Commissioners that the Village has approved their budget and have included a \$1000 sponsorship for the “Pumpkin Festival”.

Approval of Minutes: Commissioner Alloway Noted that the Comprehensive Plan Workshop Presentation held at the end of the March 21st meeting was noted but not detailed in the minutes and requested that the Hitchcock presentation and minutes of that presentation be included. Commissioner Martin motioned that the minutes of the 730th regular meeting held on March 21, 2018 be accepted under the condition that the comprehensive plan workshop minutes and presentation be included and presented to the board at the next meeting. Seconded by Commissioner Alloway. All present were in favor. Motion passed.

Financial Reports:

- a. Commissioner Alloway questioned the Park Forest Reimbursement of \$6,356.00. Executive Director Will explained that Park Forest turned in an invoice from the joint trip expenses. The amount was higher and closer to \$10,000. Director Will advised Park Forest that they cannot invoice us for any expenses in a past fiscal year and the settlement of \$6,356.00 was the only amount that could be reconciled. It was also discussed that the joint venture with Park Forest may not be in the best interest of the Park District and it might be wise to discontinue the joint ventures.
- b. President Carlton-Jordan requested a meeting with Executive Director Will to discuss the approval and back up information of certain claims presented. This meeting is to take place on Thursday May 26, 2018.
- c. Commissioner Alloway Motioned to pay the Claims List for March in the amount of \$67,149.62. Seconded by Commissioner Martin. Roll Call vote. All present in favor, motion passed.
- d. The treasures report, budget and audit preparation will be presented at next month’s meeting. Commissioner Alloway asked if we were waiting for some material for the

report. Director Will explained to the board that we are working with the auditors to create a 3-year plan and strategy to improve our financial position.

Old Business: Interviews have started for candidates wishing to fill the vacant board seat and will continue through tomorrow. The goal is to have the appointed commissioner seated at the May meeting.

New Business:

- a. Approval of the Official Meeting dates for 2018-2019. President Carlton-Jordan Requested that the election dates be checked to see if they conflicted with the board meetings.
- b. SSSRA family banquet is on May 3rd. Board members should RSVP to Director Will as soon as possible.

Correspondence:

- a. Letter from SSSRA regarding the building and property. Discussion ensued.
- b. Legislation updates.

Staff Reports:

- a. Director's Report: Information only, as presented.
- b. Recreation Report: Jesus Vargas, Manager of Special Events & Youth Programs, Information only, as presented.
- c. Discussion ensued regarding an individual that has been observed in the park and making some people using the park uncomfortable. The police are aware of the situation and have said that there is nothing that they can do because no laws have been broken. Commissioner Alloway requested that progressive plan of intervention be created and implemented by the staff. Director Will stated that Superintendent's Darwell and Vargas recently went to a PDRMA training regarding this topic and have already begun discussions on options and possible procedures.
- d. Irons-Oaks Report: Commissioner Martin reported that there is an ongoing issue with Irons Oaks where Homewood Flossmoor Park district doesn't think that the Olympia Fields Park District is paying their share. Commissioner Martin also stated that the Village of Olympia Fields is charging a \$3000 engineering study fee that was already done by Irons Oaks. The fee is an engineering fee from the Village to check on the accuracy of the engineers have already done. Commissioner Martin requested of Trustee Metz could help with the redundancy of fees for the same service.

Executive Session: Commissioner Alloway motioned to enter Executive Session for the purpose of interviewing candidates to fill a vacant commissioners seat. Seconded by Commissioner Martin. All present in favor. The board of Commissioners went into Executive Session at 7:01 P.M. The board returned to open session at 7:29 P.M.

President Carlton-Jordan recessed the 731st regular meeting at 7:29 P.M. the meeting will continue on Wednesday, April 18, 2018 at 6:00 P.M.

President Carlton-Jordan called the meeting back to order at 6:02 P.M.

Roll Call:

Board Members Present: President Carlton-Jordan; Commissioner McGuire-Smith; Commissioner Martin and Commissioner Alloway.

Executive Session: Commissioner Aloway motioned to enter Executive Session for the purpose of interviewing candidates to fill a vacant commissioners seat. Seconded by Commissioner Martin. All present in favor. The board of Commissioners went into Executive Session at 6:05 P.M.

Reconvene to the regular board meeting: The board returned to the regular meeting at 8:30 P.M.

Next Board Meeting: Tuesday, May15, 2018 at 6:00 p.m. in the small meeting room, Bradford Barn.

Adjournment: President Carlton-Jordan adjourned the meeting at 8:30 P.M.

Respectfully submitted,

Eric J. Darwell, Recording Secretary