

**OLYMPIA FIELDS PARK DISTRICT
MINUTES OF THE 751st REGULAR MEETING
Tuesday, May 19th, 2020 6:00 p.m.
Bradford Barn**

President Carlton-Jordan called the meeting to order at 6:06 P.M.

Pledge of Allegiance/Roll Call:

Board Members Present via Zoom Call: President Carlton-Jordan, Commissioner Hurley, Commissioner Britt-Johnson

Board Members Absent: Commissioner Robinson

Also, Present: Treasurer Beverly Meekins, Executive Director Jesus Vargas, Attorney Eric Anderson.

Open Forum: NONE

Additions or Corrections to Agenda: None

Approval of Minutes:

Motion made by Com. Britt-Johnson and seconded by Com. Hurley to approve Minutes of the 750th regular board meeting of April 21st, 2020.

Staff Reports: Executive Director Vargas reported to the board the effects of the stay at home order had on Recreation Programs, Events and Rentals for the month of April. Summer Camp is a program we are working on getting to proceed. Executive Director Vargas reported on the contracted mowing schedule, mowing will be determined by the weather but scheduled on Wednesday and Thursdays during the week. Executive Director Vargas reported that the park district is offering Zoom Zumba classes and President Carlton-Jordan requested to send out a feedback form to participants. All other information presented was from Directors Report provided to commissioners.

Financial Reports:

Approval of Claims List: Commissioner Britt-Johnson motioned to approve Claims for April 2020 in the amount of **\$35,695.72** Seconded by Commissioner Hurley. Commissioner Johnson questioned the monthly payment to Ron the Computer Mechanic for IT maintenance. It was explained that we pay Ron 10 hours a month for his services.

Treasurers Report: Treasurer Meekins presented her report.

Intra Fund Transfer Resolution 2020 02: Treasurer Meekins Explained the purpose of the resolution. All in favor for approval of Resolution 2020 02.

Old Business:

None.

New Business:

- A. Olympia Fields Park District response to Covid-19 Executive Director Vargas provided following Memo:

Olympia Fields Park District Facility and Programming Update

EFFECTIVE MARCH 18, 2020 Programs / Rentals.

As a public health precaution:

- All youth, adult and senior programs will be cancelled.
- All senior trips will be cancelled during this period.
- All private parties/rentals will be cancelled and can be rescheduled or refunded at the patron's discretion.

The above schedule is anticipated to be effective from 03/18/20 through 06/01/20. As this situation remains fluid, the Olympia Fields Park District will make the necessary changes to our facilities and

programming. We are carefully monitoring developments regarding the global spread of COVID-19 (Coronavirus). We are following the most current recommendations for treatment and preventing the potential spread of infection. The health and safety of our community is of utmost importance to the Olympia Fields Park District.

We will be answering phone calls and returning voicemail messages:

Monday-Friday 9:00 A.M.-4:00 P.M.

at 708-481-7313 X221 or 708-481-7313 X226

Replying to emails at reception@ofparks.org

We will follow recommendations put forth by the Illinois Department of Public Health

(IDPH) www.dph.illinois.gov and

the Centers for Disease Control and Prevention

(CDC) www.cdc.gov/coronavirus/2019-nCov/index.html

Correspondence:

A. None.

Meeting Adjourned:

President Carlton-Jordan adjourned the meeting at 7:18 P.M. and announced the next meeting is scheduled for June 16th, 2020 at 6:00 PM in the Bradford Barn.

Respectfully submitted,
Jesus Vargas, Secretary